



Growing a Brighter Future Together.

Online Safety Policy

This policy has been created by our Designated Safeguarding Lead and Computing Lead alongside the children at Primrose Hill C of E Academy. This has been designed so that children are able to have their own version of our online safety policy so they are aware how to stay safe on the Internet at home and in school.

The Internet is great because:

- You can learn lots of things.
- You can have lots of fun.
- It can help with our school work.
- You can stay in touch with friends and family.

Some online dangers include:

- Cyber Bullying—nasty text messages and emails; being unkind when gaming.
- Stranger Danger—Some people, who we talk to online, we don't know, therefore they are strangers.
- Bad Language—Sometimes when we are online, we can see or hear swear words that might upset us.
- Content Online—some material online is not suitable for children to look at.
- Viruses—some emails can contain viruses.

What is E-Safety?

- E-Safety means electronic safety.
- E-Safety is important because it helps to keep children safe so they can enjoy, explore and have fun!

Why do we need an E-safety Policy?

- To keep children safe on the Internet in school and out
- To advise children of appropriate content
- So that children are aware of what to do when something strange occurs or they are worried



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If people online are mean or worry me:

What should I do?

- Tell an adult I trust straight away.
- Try to stay calm.
- Report anything that worries you.
- Try to ignore the person.
- Block and delete the person.
- Keep all messages for evidence.

What should I not do?

- Do not keep worries to yourself.
- Do not be unkind or nasty back.
- Do not get angry or upset.
- Do not allow the person to keep being unkind.
- Do not delete messages.

Who can we tell if we have worries about E-Safety or Cyber-bullying?

- Family
- Teachers
- Friends

What our school does to respond to E-Safety issues?

- We take online safety seriously.
- We listen to the children involved and offer support.
- We investigate and look at evidence.
- We make sure children face up to the consequences of their actions.
- We contact parents or carers.

What does the school provide to keep us safe?

- The school maintains anti-virus software to keep viruses away
- The school maintains Internet filters to keep us from seeing inappropriate content
- The school keeps access to I-Pads and Laptops secure
- The school keeps our network and Wi-Fi access secure



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- The school makes sure all staff have training to help keep children safe on the Internet
- The school provides a list of appropriate websites
- The school keeps searching safe on Google and other search engines

Our Internet Rules:

- We ask permission before using the Internet
- We use websites our teachers have advised us to look at
- We only e-mail people our teachers have asked us to
- When we send e-mails, they are polite and friendly
- We never give out our address or telephone numbers
- We never arrange to meet anyone we don't know
- We don't open e-mails from people we don't know
- We tell a teacher if we see anything that we are unhappy with

How should we act on the Internet?

- S – Keep your personal information SAFE and SECURE
- M – Do not agree to meet anyone from the Internet; they may not be who you think they are
- A – Do not ACCEPT messages or e-mails from somebody you don't know.
- R – Remember, do not always trust the information you find on the Internet; it may not be correct
- T – If something or someone upsets you on the Internet TELL a trusted adult in school or at home